










**Report of:** Head of Oxford City Homes

**To:** Executive Board



**Date:** 13 August 2007

**Item No:**

**Title of Report :** Re-roofing – tender approval.

 <b><u>Summary and Recommendations</u></b>	
 <b>Purpose of report:</b>	To advise the Board on the tenders received for the re-roofing of blocks of flats in Priory Road and Masons Road, Oxford. 
 <b>decision:</b>	Yes
<b>Portfolio Holder:</b>	Councillor Patrick Murray
<b>Scrutiny Responsibility:</b>	Housing Scrutiny Committee
 <b>Ward(s) affected:</b>	Churchill and Littlemore
<b>Report Approved by:</b>	
 <b>Portfolio Holder:</b>	Patrick Murray
<b>Finance:</b>	David Higgins
 <b>Legal:</b>	Jeremy Thomas
 <b>Policy Framework:</b>	To meet Decent Homes Target by 31 December 2010.
 <b>Recommendation(s):</b>	That the lowest tender for the re-roofing of blocks of flats be accepted.

### Background –

-  1. This project was approved by the Board in April 2007 as part of the HRA 2007/8/9/10 Capital programme. A budget of £319,000 was approved.
-  2. Competitive tenders have been received for this work, the lowest tender is shown in the Financial Implications section below. Tender

documents were sent to five contractors but only three tenders were received.

### **Legal implications -**

3. There are sixteen leaseholders within the blocks and these have been consulted in accordance with the Commonhold and Leasehold Reform Act 2002, Section 151. The full consultation process is being followed.
4. The contract will be a fixed price contract under the JCT Intermediate Form of Contract. If the consultation requirements mentioned in paragraph 3 are not complied with then the recharges to the leaseholders will be irrecoverable.

### **Financial implications -**

5. The following tenders were received:

- A. £247,550.50
- B. £249,893.00
- C. £317,675

Tender A, submitted by Allen Roofing was the lowest.

6. It is within the programmed Capital budget of £319,000 agreed for this project.
7. Due to the relatively large numbers of leaseholders a total sum of approximately £40,000 will be re-charged to them.

### **REcommendation -**

8. That the lowest tender in the sum of £247.550.50 be accepted.

### **Appendices -**

9. Appendix 1, Address list.

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Background papers: Specification and tender returns.

